

Welcome to St. Anne's Nursery School

OUR STAFF

THE HEADTEACHER
To whom the staff are
directly responsible is
MRS ELIZABETH DARNELL

THE TEACHER
In charge of the nursery in a
morning is
Mrs Sarah Moss

From time to time the number of adults in the nursery will be increased by the short-term inclusion of student teachers and/or student nursery nurses. Any such students will be under the supervision and direction of the nursery teacher and tutors from their own colleges.

The Nursery Class

The nursery class is designed for twenty six children each session. Children qualify for admission the term after their third birthday and fulfil the other requirements of the school's admission policy.

Times of Sessions

9.00am to 12 noon

Fees

Morning sessions are funded under the Early Years Entitlement Scheme.



At the Start of the Session

It is important that your child arrives for the session on time.

As we do not have space inside the building for a waiting area it is advisable to arrive just before the start of sessions, especially in bad weather.



At the End of the Session

Please aim to arrive on time to collect your child at the end of the session. It is very important that young children are not left waiting as they become distressed easily. If by any chance you are going to be unavoidably late, please telephone us so that we can reduce any anxiety.

PLEASE NOTE

In order to ensure both the children's safety and your peace of mind, please let us know personally, in writing or by telephone, if an adult unknown to the staff is to collect your child.

HOME SCHOOL LINKS

FROM SCHOOL TO YOU

The school recognises that parents wish to be kept informed of their child's progress in the nursery. Information is shared regularly via newsletters, on the school app and on the website giving dates and information of school events. Parent's consultation meetings are held in the Autumn and Spring term to discuss your child's progress and achievements. There will be day to day contact and information sharing between parents and school at the start and end of each session. A written report is sent to the parents at the end of the school year.

You will be able to see information about whole school and class activities on our school website:
www.st-annes.lancs.sch.uk

FROM YOU TO SCHOOL

Please keep us up-to-date with addresses, telephone numbers and emergency contact numbers. The school needs to know if a child is to be absent from the nursery; please contact the school office. A message will be passed to the nursery staff and noted in the register. Please let us know if the normal end-of-school collection arrangements are to be changed.

Please inform staff about anything which may be worrying their child about school. Very young children can be deeply affected by change and so it would be helpful if you tell us of circumstances which could be reflected in their behaviour, such as the birth of a brother or sister, or a death in the family.



Illness and Medicines

If your child suffers from asthma, it would be helpful to have an extra inhaler, clearly marked with your child's name, to be left in the nursery.

We suggest that if other medicines are needed, such as cough medicine or antibiotics, it would be beneficial to all to keep your child at home.

If your child suffers from a bout of sickness or upset stomach then they will need to stay off nursery for 48 hours to prevent the risk of the bug spreading.

Regular attendance at the nursery should be encouraged but please inform us of illness or other absences. Please telephone the school office to leave a message.

If your child becomes unwell or has an accident whilst at the nursery we will contact you. It is important, therefore, that you inform us of any change in your address or telephone number.

Mid-Session Snack

The Nursery children are provided with a healthy snack during the session, which will consist of fruit or vegetables with a drink of milk or water. There is no need to send any snacks in with your child.



Clothing

We see the nursery as an integral part of the school and therefore have introduced a simplified version of the school uniform. This consists of a white polo shirt and royal blue sweatshirt, both of which carry the school badge. These may be bought at the local school uniform stockist. It may be worn with any suitable trousers or skirt.

For reasons of safety and security, jewellery is **not allowed** to be worn in school, this includes ear studs.

It is also important that your child's clothing is clearly marked with their name.

A full change of clothing should be left in a bag on your child's peg in case they need to change.



Some of the most enjoyable activities, such as painting, glueing and working with play dough entail an amount of mess. Children will be provided with protective aprons.



Your child will have the opportunity to play outside every day weather permitting and so will need to have a coat or jacket each day.

Smoke Free Policy

St. Anne's is a smoke free school. Smoking is not permitted within the buildings or the grounds of the school and applies to all people coming onto the site. The use of e-cigarettes is also not permitted.

School Photography

From time to time photographs may be taken of the children in the nursery for display purposes, learning journeys, the school brochure or for publication in the local press. You may wish to see the full school policy on digital photography. If you do not wish your child to have their photograph taken then please inform the school in writing.



Fund raising

The school over many years has encouraged strong links with the parents and support for fundraising. Not only have many pieces of school equipment been purchased for the benefit of the children but it has helped to forge a strong commitment to the family of the school. We would be delighted to welcome your support over the many years you will have contact with the school.

The First Day

The admission of children to the Nursery is staggered so that only a very small group starts at one time. This allows the staff flexibility to spend more time with individual children to ensure that he/she is happy in his or her new surroundings.

Most children settle quite rapidly into the Nursery routine, but should there be any difficulty, the matter can generally be resolved after discussion between the parent and Nursery staff.

The Nursery Curriculum

The nursery and reception classes within a school form the Foundation Stage, which precedes Key Stage 1. The curriculum is organised in seven areas of learning, each with a number of relevant early learning goals, which most children would be expected to reach by the end of the Foundation Stage. **The three prime areas of learning are:**

- ❖ **Communication and Language** development involves giving children opportunities to develop their confidence and skills in expressing themselves, and to speak and listen in different situations.



- ❖ **Physical Development** involves providing opportunities for our children to be active and to develop co-ordination, control, and movement. They will be able to handle tools, objects, construction and materials with increasing control. The children are helped to understand how important physical activity is, and to make healthy food choices.

- ❖ **Personal, social and emotional development;** in this area of learning children are developing a positive sense of themselves, and others; to form positive relationships and develop respect for others; to develop social skills and learn how to manage their feelings; to understand appropriate behaviour in groups; and to have confidence in their own abilities.



We also support our children in four specific areas. These are:

- ❖ **Literacy** development involves encouraging our children to link sounds and letters and begin to read and write.
- ❖ **Mathematics** involves providing opportunities to develop and improve skills in counting, understanding and using numbers, calculating simple addition and subtraction problems and to describe patterns, shapes, spaces and measures.



- ❖ **Understanding the world** involves guiding our children to make sense of their world and community through opportunities to explore and find out about people, places and the environment.
- ❖ **Expressive arts and design** involves enabling our children to explore and play with wide ranges of materials, as well as providing opportunities and encouragement for sharing their thoughts, ideas and feelings through a variety of activities in art, music, movement,

dance, role-play, and design technology.

These seven areas of learning are delivered through activities planned carefully around our children's interests.

Your child enjoy the variety of activities and experiences and as a consequence they will progress.

"Happy Children make good Learners"



How Will You Know What Your Child is Doing in Nursery?

When your child starts in the nursery class, an important partnership is begun with the school, which we hope will continue for many years.

Key moments and achievements are captured and added to your child's learning journal, part of which is stored electronically using the Seesaw app. Information will be shared with you as to how to access this once your child has started at nursery.

Alongside this, an individual scrap book is provided for each child into which we put all sorts of items which

show achievement. You might like to add to it, such as swimming or dancing certificates, or photographs of memorable occasions. It helps the home-school partnership if we work together on this.

Each child will be assigned a key person. **The key person ensures that every child's learning and care is tailored to meet their individual needs.**

In the summer term you will be given a written report, which will tell you how your child has progressed in this first half of the Foundation Stage. You are welcome to add any comments of your own.

Primary School Admission Arrangements September

During the autumn term you will receive information from the local authority detailing the admission arrangements for your child to start full time education in September.

You will be asked to fill in a Common Application Form stating your preference for a place at a primary school. This form should be filled in online over the internet directly to the LEA. Or a paper copy can be obtained from the school office to be returned to LEA.

A supplementary form is also required in order to identify the religious status of your child, which should be returned to the school.

A timetable for the admission arrangements will be set out in the information pack along with a date for a confirmed place at St. Anne's School. The admissions criteria will be printed in the information.



St. Anne's Catholic Primary School
Car Park

Drive slowly and carefully.

Please observe the one way system.

If the car park is full, park away from the school. Do not park on the double lines within the school as this will cause an obstruction.

Only visitors / parents etc with a disabled badge should use the disabled car spaces.

Always park and escort your child across the car park towards the nursery and follow the footpath to the playground – do not stop on the driveway to drop your child off.

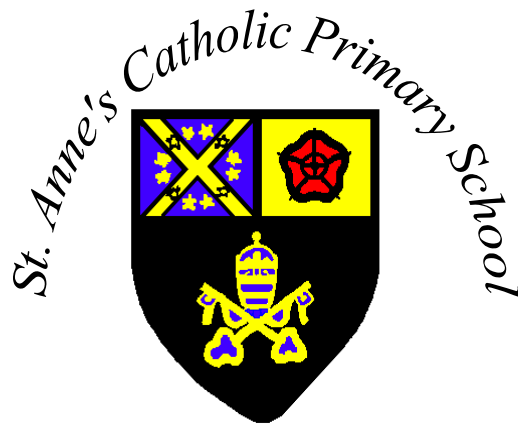
No child should be on the car park unattended at the beginning or end of the school day.

Do not park on or drive over the grass. Do not use the Staff car park as children exit from classrooms close to this area.

If you see another parent using the car park dangerously please note the car registration and inform the school office.

The Governors reserve the right to refuse any parent permission to use the car park who is considered to be using it in a dangerous manner.

Don't forget that you could be causing a greater danger to the children of our school



Leyland

St. Anne's Catholic Primary School Leyland

Dear Parent,

St Anne's is a family school where we care deeply about the welfare and education of **every single child and parent** who comes to join us.

St. Anne's is a truly inclusive school where everyone is welcomed and valued equally. Any parent who sends their son or daughter here can be assured we will do everything possible to bring out the very best in them - finding that special talent that exists in each and every child and really helping them to shine.

We are committed to the Catholic Faith with Christian values permeating every aspect of the school day. We recognise and value every individual as special and unique in the image and likeness of God, caring for one another, fostering love, trust and respect.

I hope that you will find the information about the school useful but please do not hesitate to contact the school if you require any further information

Mrs E Darnell
Headteacher



MISSION STATEMENT

'ASPIRE TO BE MORE'



Our vision (the future we want to create)

An aspirational, Catholic community where everybody strives to reach their full potential and feels proud of their achievements.

The explanation for our mission (who we are and what we do)

Together at St. Anne's we :

Achieve our full potential

Surrounded by Catholic moral values

Proud of our own and others' achievements

In a safe, supportive and challenging environment

Respecting ourselves and others'

Enable self-esteem and confidence to grow

How do we achieve this mission?

- Have high expectations of all members of the community
- Ensure everyone makes good progress
- Offer challenging opportunities and experiences to all individuals
- Live the Gospel values in an ethos enriched by faith
- Promote love of one another and the wider parish community
- Celebrate together individual and collaborative achievements
- Acknowledge and reward positive outcomes
- Ensure that the welfare of all is at the heart of all our thoughts and actions
- Nurture individuals to develop socially and emotionally
- Teach self-worth and self-respect, accepting all individuals for who they are, promoting equality and diversity
- Actively discourage all forms of discrimination and anti-social behaviour
- Empower all individuals to flourish and aspire to be more.